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7.26.0 New Features

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This guide lists new features available in *eTapestry* 7.26.0, released on October 23, 2016.

everydayhero Integration

Note: As of the 7.26.0 release, *everydayhero* integration is only available to customers in the United States and Ireland.

everydayhero is a peer-to-peer online giving solution that allows your organization to build online fundraising campaigns as part of their existing websites or as a stand-alone fundraising site.

Show Me: Watch a video about the everydayhero integration with eTapestry to learn more

With the *everydayhero* integration with *eTapestry*, you can import constituent and gift information from *everydayhero* to update your database. Constituent records are updated with the information that comes from *everydayhero*, and new accounts are created if necessary. When you import gifts from *everydayhero*, you can create queries and reports of the information imported.

Before you can begin to transfer information from *everydayhero* into *eTapestry*, you must sign up with *everydayhero*.

For more information, see Sign up for everydayhero.



Set up the everydayhero Integration

From **Management**, select **Integrations**. On the Integrations page, in the *everydayhero* integration tile, select **Set Up**. The Set up everydayhero integration screen appears.

Set up everydayhero	integration			3
1. Basic settings	2. Map campaigns	3. Select historical data	4. Finish	
API Key *				
Coord data import potifi				
Send data import notifi Use commas to separate	e multiple email addresses.			

When you sign up with *everydayhero*, you receive an *eTapestry* API key. You can then use the API key to establish a connection between *everydayhero* and *eTapestry*.

For more information, see Access the API token for the everydayhero integration.

On the Basic Settings tab of the *everydayhero* integration wizard, enter your API key to set up a connection between *everydayhero* and your *eTapestry* database.

In the last field, enter each recipient email address at your organization who should receive a notification when the import completes. If you enter multiple email addresses, use commas or semicolons to separate them.

Click **Next** to go to the next step or **Save and Close** to save your choices and come back to the page later. To return to the previous step, click **Previous**.

Set up everydayhero	integration				×
1. Basic settings	2. Map campaigns	3. Select histor	ical data	4. Finish	
Choose a default Fund, Default eTapestry Fund	Campaign and Approach f *	for revenue import f	rom <i>everyda</i> y	/hero campaigns	5
(None Selected)		•			
Default eTapestry Camp	aign				
(None Selected)		•			
Default eTapestry Appro	bach				
(None Selected)					
Previous	Save and Close	Cancel			

Map campaigns from everydayhero to your database

Once you enter basic settings, you will need to map revenue from *everydayhero* campaigns to a fund, campaign, and approach.

Funds, campaigns, and approaches are the way you organize transactions and activity with your constituents to better analyze information in reports and queries and track your success towards specific goals.

On the Map campaigns tab of the Set up everydayhero integration screen, you can select a default fund, campaign, or approach from the drop down menus.

Note: Default eTapestry Fund is a required field. A fund is always a required field when you enter a gift.

Click **Next** to go to the next step or **Save and Close** to save your choices and come back to the page later. To return to the previous step, click **Previous**.

Set up everydayhero	integration		×
1. Basic settings	2. Map campaigns	3. Select historical data	4. Finish
Choose the historical da	ata to import from everydd	ayhero *	
No historical data All historical data Historical data crea	ted since		
	Ê		
Once you start import	t, this historical data settir	ng can not be changed.	
Previous	Save and Close	Cancel	

Select to import historical data from everydayhero

On the Select historical data tab of the Set up everydayhero integration screen, select how you want to import previous *everydayhero* data into *eTapestry*. This data will be imported during the first nightly import you schedule.

- If you do not want to import data from previous *everydayhero* campaigns, select No historical data.
- To import all data from previous *everydayhero* campaigns, select **All historical data**.
- To import data from previous *everydayhero* campaigns starting with a specific date, select **Historical data created since** and the date from which you want to import information.

Click **Next** to go to the next step or **Save and Close** to save your choices and come back to the page later. To return to the previous step, click **Previous**.

Finish and schedule your everydayhero import

On the Finish tab of the Set up **everydayhero** integration screen, select when you want to import your **everydayhero** data into **eTapestry**.

Set up everydayhero integration	×			
1. Basic settings 2. Map campaigns 3. Select historical data 4. Finish Select when to start your daily imports from everydayhero *				
Schedule my <i>everydayhero</i> imports to run nightly starting on 9/22/2016. I'll schedule my import later.				
Review Settings API Key: 68ef0843-4714-4d24-8033-c0204fb945e2				
Notification Email: alyssa.carver@blackbaud.com Default eTapestry Fund: General				
Import Historical Data Setting: No historical data				
Previous Finish Cancel				

If you select to schedule your imports, your **everydayhero** data will import nightly beginning on the date shown. If you select to schedule your import at a later time, you can return to this step after you finalize your import settings and select to schedule the import.

everydayhero Integration	
Edit Settings Edit Mappings Pause Integration	
Successfully connected	
First nightly import scheduled: 9/1/2016 If something goes wrong, email notifications will be sent to:	
<i>everydayhero/eTapestry</i> integration user guide Don't have <i>everydayhero</i> ? Sign up here	

Once you have completed the steps to set up your **everydayhero** integration with **eTapestry**, the **everydayhero** integration tile now displays details about the import, such as the date your import is scheduled for and who will be sent notifications when your import is complete.

For more information on where information from *everydayhero* appears in *eTapestry*, see <u>Field</u> mapping between everydayhero and eTapestry.

To edit the settings of your integration, click **Edit settings** from the *everydayhero* integration tile. To pause the integration until a later time, click **Pause integration**.

Once the first scheduled import completes, if you want to import your **everydayhero** data outside of scheduled runs, you can select **import now** next to the date of your next scheduled import. A warning screen appears to notify you that the import is an intensive process. Select **Confirm** to begin importing your **everydayhero** data.

Personal Fundraising

After you run the **everydayhero** integration, you will now have access to a limited version of the Personal Fundraising module in **eTapestry** in order to view, query, and report on fundraiser data imported from **everydayhero**.

For more information, see Personal Fundraising.

Warning: If you do not have a Personal Fundraising subscription, or if your subscription has lapsed, you will not be able to create or edit fundraiser information with the Source of **eTapestry**. You will only be able to edit fundraiser information imported from **everydayhero**.

Wealth Rating

Show Me: Watch a video about the Wealth Rating service to learn more.

You can now view overall wealth rating information of accounts in your database from *Target Analytics*, a division of Blackbaud Inc.

Tip: Administrator users can limit or give rights to users to view wealth ratings data. From **Management**, **Security Groups**, select the security group of the user whose rights you want to edit. Under **Wealth Ratings**, select or clear the **Read** checkbox.

Target Analytics screens your individuals and prospects located in the United States based on public assets, including:

- High-confidence real estate ownership, based on their name and address
- Private company information, based on their reported ownership percentage
- High-confidence public company insider holdings and options

Then, *Target Analytics* ranks your individuals and prospects on their wealth data up to five stars. The higher the wealth rating, the higher the stars. With this information, you can determine where to focus your fundraising energies and who to ask for larger gifts. For example, we recommend you assign your four- and five-star constituents to an attentive fundraiser with more care and interaction than other donors.

- $\star \star \star \star \star \star$ A five-star constituent has public assets greater than \$25,000,000 USD.
- $\Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow = -$ A four-star constituent has public assets between \$10,000,000 and \$25,000.000 USD.
- $\Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow = -$ A three-star constituent has public assets between \$1,000,000 and \$10,000,000 USD.

- $\Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow = A$ two-star constituent has public assets between \$500,000 and \$1,000,000 USD.
- $\Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow \Rightarrow = A$ one-star constituent has public assets up to \$500,000 USD.

If **Target Analytics** cannot accurately identify a constituent or screen their wealth, they appear with No rating.

Tip: System Administrators that use the Essentials or Pro package of *eTapestry* in the United States can take advantage of this new service two times per year. For questions about the Essentials and Pro packages of *eTapestry* and *eTapestry* subscriptions, please contact your Account Manager or send an email to <u>eTapClientAccountExecs@blackbaud.com</u>.

This data appears on the Data Health Scorecard as well as the new **Wealth Rating** tile on the account Home page. You can also query and report on wealth data to analyze relevant information for your organization.

Wealth Rating Data Health Score Tile

The Wealth Rating Data Health Score tile displays on the Home page when you open *eTapestry*. The information that appears in this section varies depending on your wealth rating data's current state. For example, basic wealth rating information displays with a link to learn more details about the service before you run it for the first time.



When an extended period of time has passed since you last ran the service, information appears to remind you to run the service again. To schedule your next service, click the **Go to Wealth Rating** link on the page.

Tip: If you are using *eTapestry* in the United States, the scorecard tile appears for System Administrators on the Home page dashboard after your database health is analyzed. You can close the tile manually or wait for it to disappear after a few days. The report also appears for System Administrators under **Account Reports** on the *eTapestry* Standard Reports page. For all other countries, the report appears for System Administrators under **Account Reports** on the *eTapestry* Standard Reports page only.

After you run the service, the information updates, and the scorecard includes the accounts analyzed by the service and their overall wealth ratings. It also includes helpful links to queries for wealth ratings data.

Schedule the Service

You can schedule the wealth rating service to run twice a year. To schedule the service, you can select a query of accounts, select a date to run the service, and enter email addresses for those at your organization who should receive summary information after the service completes.

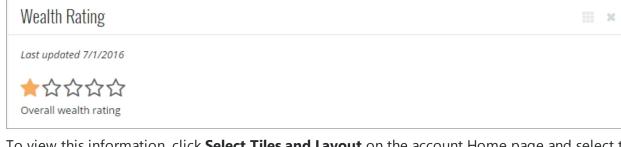
For more information, see Schedule and run the Wealth Rating service.

Wealth Rating	
Scheduling your service	
You are able to run the Wealth Ratir on 3/24/2017 .	ng service 99 more times before your package renews
Which query will select the accounts	; you would like to scan?
The Wealth Rating service will process must contain at least 1 constituent acc	all constituent accounts in the query provided. The query count.
Query Category *	
Base 🔻	
Query Name *	
All Constituents	
Edit the Selected Query Create a N	lew Query
When would you like to start the ser	rvice?
7/6/2016	m
Who should receive a summary ema Use commas to separate multiple emo	ail when the Wealth Rating service is complete?
Schedule	

Note: You can edit your schedule to change each selection on this page. You can also cancel a schedule to prevent it from running.

Account Home Page

When the wealth rating service returns an overall wealth rating for an account, the rating appears in the **Wealth Rating** tile on the account Home page.



To view this information, click **Select Tiles and Layout** on the account Home page and select to include the **Wealth Rating** tile.

Query

To group *eTapestry* accounts together with the same overall wealth rating, *eTapestry* generates a query for each ratings level. For example, if you want to see which accounts in your database have a four- or five-star rating, you can generate a query to find accounts with four or five stars.

To view the wealth rating queries in your database, view the Wealth Ratings query category from **Queries**, **Manage Queries**.

Tasks	Sort By Name	
New Category Show Less Detail Save Category Order	Base 11 Item(s) New Query Delete Common Base Queries	Created: 3/24/2015 10:10 AM
Find Search this list Q	Journal Entry Date 28 Item(s) New Query Delete Standardized Journal Entry Date Range	Created: 3/24/2015 10:10 AM
Favorite Queries	Wealth Ratings Image: General system Image: General system	Created: 7/1/2016 12:32 AM
All Processed Transactions Constituents that RSVP Contact subject	5 Stars <u>Preview Copy Move</u> <u>Delete</u>	Created: 7/1/2016 12:32 AM
□ Thank You Letter (See all)	4 Stars <u>Preview</u> <u>Copy</u> <u>Move</u> <u>Delete</u>	Created: 7/1/2016 12:32 AN
	3 Stars <u>Preview</u> <u>Copy</u> <u>Move</u> <u>Delete</u>	Created: 7/1/2016 12:32 AM
	2 Stars <u>Preview</u> <u>Copy</u> <u>Move</u> <u>Delete</u>	Created: 7/1/2016 12:32 AN
	1 Star <u>Preview</u> <u>Copy</u> <u>Move</u> <u>Delete</u>	Created: 7/1/2016 12:32 AM
	No Rating Preview Copy Move Delete	Created: 7/1/2016 12:32 AM

When you create a query for wealth ratings, under **Available Fields**, select Wealth Rating Stars under the Account category. Under **Criteria**, a checkbox appears next to each overall wealth rating, **No rating**, and **Unprocessed**. Select which criteria you want to apply to your query.

Criteria				
Note : Query preview displays Role, Name, Address To add or remove columns, click Choose columns Journal related columns are not available when the	and a <mark>d</mark> just th	em as necessary.	ount option.	
Browse Fields Search Fields	W	/ealth Rating Star	's	×
Account		Select All Clear A	II	
Recount		5 Stars	4 Stars	
Persona Last Modified By	*	3 Stars	2 Stars	
Persona Note Provide Automatication		S Stars		
Phone Number Postal Code		1 Star	No Rating	
Postal Code Postal Code Length		Unprocessed		
Postal Code Length Postal Code Radius				
Postal Code Radius Postal Code Radius				
Privacy Status		4		
Relationship Attributes				
Relationship Present				
Short Salutation				
Social Media Networks				
State/Province				
Suffix				
 Target America URL Present 				
• Title				
Wealth Rating Stars				
Web Page	-			

Reports

When you create a custom report, wealth ratings now appear as available fields you can report on under the **Account Fields** category.

DIY Forms: Additional US Options

Additional options now appear from the State/Province drop down menu on DIY forms when you select the United States in the **Country** field.

		11
City*		
State/Province*	(None Selected)	•
Postal Code*	(None Selected) Alabama	
Email*	Alaska American Samoa	
Confirm Email*	Arizona Armed Forces Americas	
Phone*	Armed Forces Europe Armed Forces Pacific	
Phone -	Arkansas California	
Payment Informati		
Amount* \$	Delaware District of Columbia	
Card Type*	Federated States Of Micronesia	
Name on Card*	Georgia	
Card Number*	Hawaii Idaho	-
	Iuano	

Note: You will need to republish previously created DIY forms in order for the additional states to appear.

The following states have been added:

- American Samoa
- Armed Forces Americas
- Armed Forces Europe
- Armed Forces Pacific
- Guam
- Federated States of Micronesia
- Marshall Islands
- Northern Mariana Islands
- Palau
- Puerto Rico
- Virgin Islands

Custom Reports: Address Fields

When you create a custom report, you can now easily access full address fields when you select the Commonly Used Fields drop down option and export more address information for linked soft credits, linked hard credits, and gift aid declarations with the addition of new fields for those transactions in custom reports.

Commonly Used Address Fields

When you select Commonly Used Fields in the drop down menu under **Report Columns** on the Create a New Report page, options for full address fields now appear. Previously, these fields were only located under the Address Fields category.

Report Columns	
Browse Fields Search Fields	
Commonly Used Fields	
 Account Name Address Lines Approach Campaign City Date Email Envelope Salutation Full Address with Country (Multi Line) Full Address without Country (Multi Line) Full Address without Country (Multi Line) Full Address without Country (Single Line) Full Address without Country (Single Line) Full Address without Country (Single Line) 	•
 Fund Long Salutation Pledged Postal Code Received Short Salutation 	Ŧ

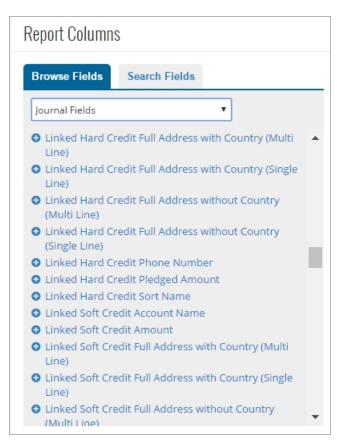
These address fields include:

- Full Address with Country (Multi Line)
- Full Address with Country (Single Line)
- Full Address without Country (Multi Line)
- Full Address without Country (Single Line)

Additional Address Fields

You can now add full address fields to custom reports for linked soft credit, linked hard credit, and gift aid declaration (for UK customers only) transactions to your custom reports.

From **Reports**, select a category to store your custom report. On the Create a New Report Page, enter details about your report. For more information, see <u>Create a custom report</u>.



Under **Report Columns**, with Journal Fields selected in the drop down, select which full address fields to add to your custom report.