

# Blackbaud University Curriculum for Education Edge™

To view a complete course description or launch a class, click a title in the listing below. Start with eLearning *Basics* on-demand courses or jump to instructor-led online courses. In each of the topic areas, courses are listed in the order they should be taken. This curriculum includes opportunities to earn continuing education credits for [CFRE](#).







Click course names to launch or register for a class




Learn Basics

Learn More



## FUNDAMENTALS

	Learn Basics	Learn More
 Education Edge: Basics of Education Edge	●	●
 Education Edge: Basics of Mail and Data Extraction	●	●
 Education Edge: Fundamentals - Overview		●
 Education Edge: Fundamentals - Records		●







## DATA ENTRY




	Learn Basics	Learn More
 Admissions Office: Basics of Checklists	●	●
 Admissions Office: Managing Checklists		●
 Admissions Office and Registrar's Office: Applicant and Student Records		●

## DATA ANALYSIS

	Learn Basics	Learn More
 Admissions Office and Registrar's Office - Basics of Query	●	●
 Admissions Office and Registrar's Office - Query and Dashboards		●

## REGISTRAR'S OFFICE - SCHEDULING

	Learn Basics	Learn More
 Registrar's Office: Basics of Scheduling	●	●
 Registrar's Office: Managing Scheduling		●
 Registrar's Office: Scheduling - One-Time Setup		●
 Registrar's Office: Scheduling - Annual Preparation		●
 Registrar's Office: Manual Scheduling		●
 Registrar's Office: Automated Scheduling		●

-  Course Abstract
-  eLearning Course
-  Recorded Class

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Click course names to launch or register for a class

	Learn Basics	Learn More
<b>REGISTRAR'S OFFICE - ATTENDANCE</b>		
 Registrar's Office: Basics of Attendance	•	•
 Registrar's Office: Managing Attendance		•
<b>REGISTRAR'S OFFICE - GRADES</b>		
 Registrar's Office: Basics of Grades	•	•
 Registrar's Office: Basics of Report Cards	•	•
 Faculty Access for the Web: Basics	•	•
 Registrar's Office: Managing Grades		•
 Faculty Access for the Web: Managing Grades and Assignments		•
<b>STUDENT BILLING</b>		
 Student Billing: Transactions		•
 Student Billing: Monthly Processing		•
<b>ONLINE ADMISSIONS AND REENROLLMENT</b>		
 Online Admissions and Reenrollment: Managing Users and Relationships		•
 Online Admissions and Reenrollment: Managing Forms		•
<b>ORGANIZATIONAL BEST PRACTICES</b>		
 OBP: Basics of Events	•	•
 OBP: Basics of Finance	•	•
 OBP: Basics of Fundraising	•	•
 OBP: Basics of Higher Education	•	•
 OBP: Basics of Impact	•	•
 OBP: Basics of K-12 Education	•	•
 OBP: Basics of Marketing	•	•
 OBP: Basics of Membership	•	•
 OBP: Basics of Nonprofit Organizations	•	•
 OBP: Basics of Personas	•	•
 OBP: Basics of Volunteers	•	•
<a href="#">Click here to view the full curriculum for instructor-led OBP workshops and certifications</a>		•

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