

2018.2.1 New Features

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This guide lists new features available in version 2018.2.1 released on September 27, 2018.

Giving Programs: Recurring Payroll Donation Options

Note: Any giving programs created prior to the 2018.2.1 will have all recurring payroll donation options enabled. You can edit the giving program and remove these options.

To help you better define recurring payroll donation pay periods for your employees, you can now limit which pay period options your employees see when they give a recurring donation.

▼ **Payment Options**

Payroll Donations

Frequency: One-time

Recurring (per pay period)

Limit the pay periods employees can choose from to:

- 24 pay periods per year (twice monthly)
- 26 pay periods per year (every two weeks)
- 52 pay periods per year (weekly)
- pay periods per year (custom)

> Manage recurring payroll donation options

From **Giving, Manage Giving Programs**, select to create a new giving program or select to edit an existing giving program. Under **Payment Options**, in the **Payroll Donations** section, select the check box next to **Recurring (per pay period)**.

Warning: If you allow recurring donations, you must select at least one pay period option.

The following options appear for you to choose which pay period options employees can select from:

- 24 pay periods per year (twice monthly)
- 26 pay periods per year (every two weeks)
- 52 pay periods per year (weekly)
- Custom option

Select the check boxes next to the options you want to make available, then select **Save**.

Note: Any changes you make to available pay period options will not impact existing employee payroll donation pledges.

External Events: *Eventbrite*

To improve how you search for external events, you can now search for Charity & Causes events from *Eventbrite*, an event management site for local events.

The screenshot shows a dashboard with a navigation bar containing 'Dashboard', 'Giving', 'My Page', 'Rewards', 'Manage', 'Reports', and 'About'. Below this is a secondary navigation bar with 'Search for Events', 'External Events', 'Event Calendar', and 'News & Information'. The 'External Events' page is active, displaying a 'Search External Events' form. The form includes four input fields: 'Keyword', 'City', 'Country' (a dropdown menu), and 'Province'. A '[Clear Search Criteria]' link is located at the bottom left of the form.

You can use the External Events page to search for an external event based on keywords and your location. Select **External Events** from the **Dashboard** tab. From the Search External Events page, enter keywords or your location details and select **Search**. *Eventbrite* Charity & Causes events that match your search criteria appear.