



Blackbaud Application Hosting Customer Authorization Form

Complete all fields below, sign and date the form, and upload to your FTP site on Blackbaud.com.

Case Number/Site ID: _____

To (Name of support analyst): _____

Your Name: _____

Organization Name: _____

Email address: _____

Phone Number: _____

Change Authorized:

Reset password for Blackbaud Application Hosting user name: _____

Obtain backup copy of database for:

The Researcher's Edge

The Education Edge

The Raiser's Edge

Blackbaud CRM

The Financial Edge

Other: _____

Blackbaud NetCommunity

Expiration: _____

Reset password for database Supervisor account for:

Blackbaud NetCommunity

The Researcher's Edge

The Education Edge

The Raiser's Edge

Other: _____

The Financial Edge

Restore of production database (note, this will cause a loss of any data entered after the restore point requested):

Product:

Restore point (date & time):

Execution time (execute restore on or after this date & time):

Other (Please specify): _____

This form authorizes Blackbaud Application Hosting to perform authorized changes as specified above. Approved changes will only be performed when authorized by your organization's primary Blackbaud Application Hosting contact and in accordance with your Blackbaud Application Hosting Services Agreement.

Authorizing Name

Title

Authorizing Signature

Date