



**Fax: Blackbaud Application Hosting Customer Authorisation Form**

Complete all fields below, sign and date the form, and fax to Blackbaud at +61 2 8986 6060

Case Number/Site ID: \_\_\_\_\_

To: \_\_\_\_\_ (Name of support analyst)

Your Name: \_\_\_\_\_

Organisation Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Change Authorised:**

Reset password for Blackbaud Application Hosting user name: \_\_\_\_\_

Obtain backup copy of database for:

The Researcher's Edge

The Education Edge

The Raiser's Edge

Blackbaud CRM

The Financial Edge

Other: \_\_\_\_\_

Blackbaud NetCommunity

Expiration: \_\_\_\_\_

Reset password for database Supervisor account for:

The Researcher's Edge

Blackbaud NetCommunity

The Raiser's Edge

The Education Edge

The Financial Edge

Other: \_\_\_\_\_

Other (Please specify): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

This form authorises Blackbaud Application Hosting to perform authorised changes as specified above. Approved changes will only be performed when authorised by your organisation's primary Blackbaud Application Hosting contact and in accordance with your Blackbaud Application Hosting Services Agreement.

\_\_\_\_\_  
**Authorising Signature**

\_\_\_\_\_  
**Date**