BLACKBAUD CRM™

Volunteer Management

COURSE TYPE

» Technology

MODALITY

» Instructor-Led Event

DURATION

» 3 Hours

DELIVERY METHOD

» Online
» Onsite

PREREQUISITES

» Blackbaud CRM: Fundamentals
» Blackbaud CRM: Constituent Management

COURSE OVERVIEW

Join us for this instructor-led event that teaches participants how to manage volunteer activity within your database. Volunteers play an integral role in supporting the mission of your nonprofit organization. Blackbaud CRM has functionality to track, organize, and monitor the Volunteer activities performed for your organization.

TARGET AUDIENCE

This course is designed for those responsible for managing volunteers, such as Event Coordinators and Volunteer Managers.

LEARNING OBJECTIVES

• Describe the purpose of screening plans, skill levels, and volunteer types
• Add volunteer awards
• Search for and add a volunteer record
• Navigate the tabs on a volunteer record
• Add volunteer types, traits, and availability to a volunteer record
• Manage screening plans and expiring traits
• Add a volunteer job
• Add traits and occurrences to a job
• Assign volunteers to jobs
• Identify volunteer reports
• Generate a Volunteer Schedules report for a volunteer

VIEW ADDITIONAL INFORMATION

• Registration information
• Blackbaud University policies
• View the complete curriculum for Blackbaud CRM

LEARN MORE ABOUT BLACKBAUD UNIVERSITY