

# **Blackbaud University Curriculum for**

## Blackbaud TeamRaiser®

To view all Blackbaud TeamRaiser Learning Paths click here.



Wondering which courses are best for your job role?

- Click here to explore recommended Learning Paths based on your job role
- Click here to explore Job Role descriptions

## **Training Opportunities for Learn More Subscriptions**

• In each <b>LEARNING PATH</b> , courses are listed in the order they should be taken	Virtual Instructor-Led	eLearning
<b>LEARNING PATH</b> : Fundamentals ← Click HEADERS TO VIEW LEARNING PATHS		
Fundamentals - Overview and Constituent Management	•	
Fundamentals - Email	•	
Fundamentals - Classic Email		•
Fundamentals - Donations	•	
Fundamentals - Data Analysis	•	
LEARNING PATH: Peer-to-Peer		
Luminate: Setting Up TeamRaiser	•	•
Luminate: Successful TeamRaiser Communications		•
Luminate: Empowering TeamRaiser Volunteers		•
LEARNING PATH: Website and Form Management		
Crafting Surveys	•	
Designing Web Pages with PageBuilder	•	
Surveys and Web Pages		•
LEARNING PATH: Data Analysis		
Luminate Online: Report Writer		•
LEARNING PATH: Blackbaud Merchant Services		
Blackbaud Merchant Services: Basics of the Web Portal		•
Integration: Basics of Processing Payments with Blackbaud Merchant Services		•



## **CERTIFICATION**

• Take the Luminate Online Fundamentals Exam and get Blackbaud Certified®

### **eLEARNING BASICS**

• View the TeamRaiser <u>Basics Learning Path</u>

## **ORGANIZATIONAL BEST PRACTICES**

- Build your business acumen and social good expertise with these non-product-specific courses
- View the <u>Organizational Best Practices Learning Path</u>

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## **Role-Based Learning Paths**

Use the Learning Paths table below to help you determine which courses to take.

Learning Paths are listed in recommended order, beginning with Fundamentals.

Each Learning Path identifies one or more occupational job roles for which training is recommended. To confirm which occupational roles match your job description, refer to the **Job Role Descriptions** information that appears below the **Learning Paths** table.

## **Learning Paths**

Click on a <b>Learning Path</b> below to view the associated courses	OCCUPATIONAL JOB ROLE			
	System Administrator	Communications	Fundraiser	Peer-to-Peer Events
<u>Fundamentals</u>	<b>✓</b>	<b>~</b>	<b>✓</b>	<b>✓</b>
Peer-to-Peer	<b>~</b>		<b>~</b>	<b>✓</b>
Website and Form Management	<b>~</b>	<b>✓</b>		
Data Analysis	<b>~</b>	<b>~</b>	<b>~</b>	<b>~</b>
Blackbaud Merchant Services	<b>~</b>		<b>~</b>	

## **Job Role Descriptions**

### System Administrator

- Luminate Online power user, often the main user within an organization
- Maintains the database and performs other administrative tasks

### Communications

Creates, runs, and reports on email campaigns / Creates and updates web page content

#### Fundraiser

· Creates and runs fundraising campaigns / Reports on the effectiveness of fundraising campaigns

## Peer-to-Peer Events

Creates, runs, and reports on TeamRaiser events / Manages TeamRaiser volunteers

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