

Blackbaud University Curriculum for Education Edge™

To learn more about Blackbaud University's *Learn Basics*, *Learn More*, and *Learn Everything* training subscription tiers [click here](#). All *Learn Basics* online eLearning courses are included in your Education Edge software purchase and are available on-demand for all users.

To view a course description, register for a class, or launch the class, click a course title in the listing below.




Courses are listed in each of the topic areas in the order they should be taken. Take the online eLearning *Basics* courses for introductory information, or rely on the instructor-led training for a more in-depth hands-on experience.












This curriculum includes opportunities to earn continuing education credits for [CFRE](#) and [CPE](#).

	Learn Basics	Learn More	Learn Everything
Fundamentals			
 Education Edge: Basics of Education Edge	●	●	●
 Education Edge: Basics of Mail and Data Extraction	●	●	●
 Education Edge: Fundamentals—Overview		●	●
 Education Edge: Fundamentals—Records		●	●
 Education Edge Fundamentals Exam 2017			
Data Entry			
 Admissions Office: Basics of Checklists	●	●	●
 Admissions Office: Managing Checklists		●	●
 Education Edge: Applicant and Student Records		●	●
Data Analysis			
 Admissions Office & Registrar's Office: Basics of Query	●	●	●
 Admissions Office & Registrar's Office: Query and Dashboards		●	●
Registrar's Office—Scheduling			
 Registrar's Office: Basics of Scheduling	●	●	●
 Registrar's Office: Managing Scheduling		●	●
 Registrar's Office: Scheduling—One-Time Setup		●	●
 Registrar's Office: Scheduling—Annual Preparation		●	●
 Registrar's Office: Manual Scheduling		●	●
 Registrar's Office: Automated Scheduling		●	●
Registrar's Office—Attendance			
 Registrar's Office: Basics of Attendance	●	●	●
 Registrar's Office: Managing Attendance		●	●



Note: All courses in the *Fundamentals* series must be completed in the order shown and are a prerequisite for all product courses. There are no prerequisites for *Nonprofit Workshop* courses.













-  Course Abstract
-  eLearning Course
-  Certification

	Learn Basics	Learn More	Learn Everything
Registrar's Office—Grades			
 Registrar's Office: Basics of Grades	•	•	•
 Registrar's Office: Basics of Report Cards	•	•	•
 Faculty Access for the Web: Basics	•	•	•
 Registrar's Office: Managing Grades		•	•
 Faculty Access for the Web: Managing Grades and Assignments		•	•
Student Billing			
 Student Billing: Annual Setup		•	•
 Student Billing: Annual Processing		•	•
 Student Billing: Transactions		•	•
 Student Billing: Monthly Processing		•	•
Online Admissions and Reenrollment			
 Online Admissions and Reenrollment: Managing Users and Relationships		•	•
 Online Admissions and Reenrollment: Managing Forms		•	•



Nonprofit Workshops

Blackbaud University *Nonprofit Workshop* courses are not product specific, and do not cover specific technology solutions. Instead, these interactive workshops explore strategies, inspire conversation, and help you apply industry best practices at your nonprofit organization.

	Learn Basics	Learn More	Learn Everything
Fundraising			
 Nonprofit Workshop: Fundraising			•
 Nonprofit Workshop: Effective Case Statements			•
 Nonprofit Workshop: Peer-to-Peer Fundraising			•
 Nonprofit Workshop: Sustainer Giving			•
 Nonprofit Workshop: Major Giving			•
 Nonprofit Workshop: Grantseeking			•
 Nonprofit Workshop: Grant Writing and Stewardship			•
 Nonprofit Workshop: Six Steps to End-of-Year Success			•
 Nonprofit Fundraising Exam 2017			•
Marketing and Communications			
 Nonprofit Workshop: Marketing and Communications			•
 Nonprofit Workshop: Email Communications			•
 Nonprofit Workshop: Improving Your Website's Usability			•
 Nonprofit Workshop: Building a Social Media Playbook			•
Engaging Your Network			
 Nonprofit Workshop: Building Engagement			•
 Nonprofit Workshop: Leading Volunteers to Success			•
 Nonprofit Workshop: Event Management			•
 Nonprofit Workshop: Board Management			•
 Nonprofit Workshop: Membership Management			•
Operational Excellence			
 Nonprofit Workshop: Organizational Management			•
 Nonprofit Workshop: Nonprofit Accounting for Fundraisers			•
 Nonprofit Workshop: Managing Cash Flow			•



Note: Your *Learn Everything* training subscription provides you the opportunity to earn the industry expertise *Fundraising* certification and continuing education credits.